

## TCMA Ethics Committee

August 30, 2018

9:00 a.m.

### Conference Call

Members of the committee present at the meeting included: TCMA Ethics Committee Chair Nick Finan, Executive Director of Management Services/City Secretary, Texas City; Valerie Bradley, Managing Director Community Services, Mesquite; Dion Miller, City Manager, Tulia; Steve Eggleston, City Manager, Andrews; Melissa Valadez-Cummings, Assistant City Manager, Cedar Hill; Jim Dunaway, City Manager, Rusk; Robert Wood, City Administrator, West Lake Hills; Zina Tedford, City Secretary, Shavano Park; Kevin Carruth, City Manager, Rockport; Randy Perez, Deputy City Manager, Mission; Allen Barnes, City Administrator, Stephenville; John Dean, City Manager, Ovilla; Rolando Fernandez, Interim Officer, Capital Contracting, Austin; Bruce Green, Deputy City Manager/City Attorney, Lufkin; Alan Guard, City Manager, Pilot Point; Bob Hart, City Manager, Corinth; Mike Murray, City Administrator, Clyde; Chad Nehring, City Manager, Center; Adam Niolet, City Administrator, Hico; Walter Smolinski, Deputy City Manager, Mansfield; Kevin Troller, Assistant City Manager, Baytown; Hugh Walker, Deputy City Manager, Bryan; Edward Wylie, Deputy City Manager, Pharr

TML staff: Kim Pendergraft and Gloria Nunez

Nick Finan called the meeting to order at 9:00 a.m. and thanked everyone for participating and provided an overview of committee responsibilities.

#### TCMA Code of Ethics Tenets

Nick Finan reviewed the ICMA approved changes to Tenet 4. **On a motion by Kevin Troller and a second by John Dean, the Committee recommends to the Board that TCMA adopt the changes as presented.**

Nick Finan reviewed the ICMA approved changes to Tenet 3. **On a motion by Bruce Green and a second by Rolando Fernandez, the Committee recommends to the Board that TCMA adopt the changes as presented.**

#### Monthly Newsletter

Committee members volunteered to write monthly newsletter articles. Articles are due the 10th of each month prior to publication. **Kim Pendergraft will provide sample articles and assign the month for publishing. Valarie Bradley will ask Matt McCombs if he will assist with the editing process.**

October: Jim Dunaway, Tenet 6  
November: John Dean, Tenet 1  
December: Steve Eggleston, Tenet 8  
January: Adam Niolet, Tenet 9  
February: Kim Pendergraft to include Board approved changes to Tenets 3 and 4  
March: Rolando Fernandez, Tenet 11  
April: Melissa Valadez-Cummings, Tenet 5  
May: Pending  
June: Nick Finan, Annual Ethics Report

Online Ethics Course

Nick Finan provided a status report on the advance online course. **Committee members volunteered to write Part 2 and will meet via conference call for a status report on October 31 at 1:30 p.m. Kim Pendergraft will provide a copy of the ethics articles used to develop the course and a link to the course content currently completed.**

Tenet 8, Hugh Walker

Tenet 9, Randy Perez

Tenet 10, Chad Nehring

Tenet 11, Alan Guard

Tenet 12, Ed Wylie

Rules of Procedure for Enforcement, Nick Finan and Valerie Bradley

Response to Non-Member Ethics Violations

**Nick Finan and Kim Pendergraft will coordinate a meeting with the TML Executive Director and TML Legal to discuss responses to unethical actions of non-members.**

The following members volunteered to serve on the subcommittee:

Allen Barnes

Valerie Bradley

Kevin Carruth

Bruce Green

Nick Finan

Dion Miller

The meeting was adjourned at 10:30 a.m.