



# The Tom Muehlenbeck Scholarship

The Texas City Management Association (TCMA) Tom Muehlenbeck Scholarship is a one-time \$2,500 scholarship available to a TCMA member's dependent child who is a high school graduating senior and has been accepted to a Texas college or university.

## About Tom Muehlenbeck:

Tom Muehlenbeck's career spans more than 50 years of distinguished public service to city management. He began his career as an assistant city manager for the City of Parsons, Kansas. His first position as city manager was in 1967 for the City of Atchison, Kansas, a small city of 10,000. Tom also served as city manager for the cities of College Park, Georgia; Valdosta, Georgia; Galveston, Texas; and Virginia Beach, Virginia. He also served as deputy city manager for the City of Austin. In December 1987, he began his 24-year tenure as the city manager for the City of Plano, Texas. During his service in Plano, the city tripled in size. Tom retired in 2011 and remains active assisting Texas cities.

Tom has been an active member of the Texas City Management Association for 33 years. He served as president of the association in 2002. In the same year, TCMA recognized him as the first recipient of the Lifetime Achievement Award, which recognizes the city management professional who has made significant contributions to the field of local government management for more than 10 years. In 2010, TCMA awarded him the Mentoring Award in Memory of Gary Gwyn. Tom is one of only six TCMA members to receive the honor of Distinguished member since the association began in 1914. Tom also served as an International City/County Management Association (ICMA) regional vice president from 2007-2010 and was recognized by ICMA in 2010 for 45 years of membership.

Tom has been the consummate professional city manager and has truly represented the essence of TCMA, its values, and its ideals with his dedicated years of service.



# Application

Applicants are responsible for assisting their school counselor to ensure that the application packet is complete and received by the deadline. Incomplete applications will not be considered. The application packet must contain the following items:

1. Student application
2. High school transcript
3. One-page essay (Please tell us about your interests, a difficult situation you overcame, and your college and career goals.)
4. Two teacher recommendations (Only teachers can return the completed recommendation form to the counselor.)
5. Counselor recommendation
6. One letter of recommendation from a community friend or employer
7. Letter of acceptance to a Texas College or University

## I. PERSONAL

Name (Mr. / Ms.)

\_\_\_\_\_

First	Middle	Last
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Address

\_\_\_\_\_

P.O. Box/Street, City, State, Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ Email \_\_\_\_\_

Name of your parent/guardian \_\_\_\_\_

Your parent/guardian's occupation \_\_\_\_\_

Your parent/guardian's place of employment \_\_\_\_\_

## II. EDUCATION

### A. High school

Name \_\_\_\_\_

Date of graduation or expected graduation \_\_\_\_\_

### B. Texas college/university

Name of the Texas college or university that you are enrolled in or plan to enroll in. Describe the course of study or major interest you plan to follow, your proposed occupation or profession, and any other information you would like to include.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ I am not currently attending a college or university, but a letter of acceptance is attached.

### III. FINANCIAL NEED

Please check one:

Financial need is not a prime consideration.

Request consideration of financial need (please attach a statement of financial need).

List the name(s) of other scholarship(s) or financial aid you have applied for and indicate the status of these applications (for example, pending, confirmed, or rejected):

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### IV. ACTIVITIES, RECOGNITION, AND HONORS (additional pages may be added if necessary)

School (include honor societies):

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Community (church and civic activities):

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Professional:

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Extracurricular activities (please list your years of involvement and any office held in organizations and clubs):

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Return a complete application packet postmarked **no later than 5:00 p.m. April 5, 2019, to:**  
Texas City Management Association  
c/o The Tom Muehlenbeck Scholarship  
1821 Rutherford Lane, Suite 400  
Austin, Texas 78754-5128

# Counselor Recommendation

Students Name: \_\_\_\_\_

Student's GPA \_\_\_\_\_ Class rank \_\_\_\_\_ Date of rank \_\_\_\_\_

Does this student qualify to graduate? \_\_\_\_\_ Graduation date \_\_\_\_\_

High school program to be completed:

\_\_\_\_\_ Regular program

\_\_\_\_\_ Recommended program

\_\_\_\_\_ Distinguished achievement program

SAT composite: \_\_\_\_\_ Date \_\_\_\_\_

ACT composite: \_\_\_\_\_ Date \_\_\_\_\_

Do you think the student is capable of college work? Why do you think this student is deserving of this scholarship?

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\_\_\_\_\_ Counselor's Signature

The student is responsible to work with the counselor to ensure that the application packet is complete. The application packet must contain the following items:

1. Student application
2. High school transcript
3. One-page essay
4. Two teacher recommendations (Only teachers can return the completed recommendation to the counselor. Do not accept recommendation forms from students.)
5. Counselor recommendation
6. One letter of recommendation from a community friend or employer
7. Letter of acceptance to a Texas College or University

Return a complete application packet postmarked **no later than 5:00 p.m. April 5, 2019, to:**

Texas City Management Association  
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1821 Rutherford Lane, Suite 400  
Austin, Texas 78754-5128

## Teacher Recommendation

Students name \_\_\_\_\_

Teachers name \_\_\_\_\_

Subject area or relationship to student \_\_\_\_\_

Please rate the student as indicated: 4-Excellent; 3-Good; 2-Average; 1-Poor

Rating:

\_\_\_\_\_ How did this student utilize his or her ability?

\_\_\_\_\_ Degree of intelligent curiosity displayed by student

\_\_\_\_\_ Degree of participation in classroom discussion

\_\_\_\_\_ Ability and willingness to follow instructions

\_\_\_\_\_ Consideration for other people

\_\_\_\_\_ Dependability

Please provide a description of this student and why you think this student is deserving of this scholarship.

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\_\_\_\_\_ Teacher's Signature

***Only teachers can return the completed recommendation form to the counselor.  
Please do not give the completed form to the student.***