

TEXAS CITY MANAGEMENT ASSOCIATION BOARD OF DIRECTORS MEETING

FRIDAY, AUGUST 3, 2018

HOTEL GRANDUCA, 320 SOUTH CAPITAL OF TEXAS HIGHWAY, AUSTIN

Those in attendance were: TCMA Board members: President; Chris Coffman, City Manager, Granbury; President-Elect Kenneth Williams, City Manager, Buda; Vice President Brad Stafford, City Manager, Navasota; TML Board Representative Michael Ross, Assistant City Manager, Granbury; Immediate Past President David Harris, City Administrator, Balcones Heights; Region 1 Director Shane Stokes, City Manager, Pampa; Region 2 Director Erik Rejino, City Manager, Levelland; Region 3 Director Robert Hanna, City Manager, Abilene; Region 4 Director Opal Mauldin-Jones, City Manager, Lancaster; Region 5 Director David Cockrell, City Manager, Atlanta; Region 6 Director Stephanie Russell, Assistant City Manager, Dickinson; Region 7 Director James Earp, Assistant City Manager, Kyle; Region 8 Director E. A. Hoppe, Deputy City Manager, Kerrville; Region 10 Director Gabriel Gonzalez, Assistant City Manager, Harlingen; Director-at-Large Sereniah Breland, City Manager, Pflugerville; Assistants' Organization Representative Ian Benavidez, Special Projects Manager, San Antonio

Guests: Kelly Kuenstler, City Manager, Leon Valley; Senior Advisors A.C. Gonzalez; and Bob Livingston

TML Staff: Rachael Pitts and Kim Pendergraft

President Chris Coffman called the meeting to order at 8:00 a.m. and welcomed the TCMA Board members and guests.

On a motion by James Earp and a second by Shane Stokes, the Board approved the absence of Region 9 Director Kevin Carruth, City Manager, Rockport

REGIONAL DIRECTOR REPORTS

Regional representatives updated the Board concerning regional activities and openings.

PRESIDENT'S REPORT

Chris provided a brief report on his schedule for region visits.

MEETING MINUTES

On a motion by David Harris and a second by Michael Ross, the Board approved the June 21, 2018 meeting minutes.

RECEIVE REPORTS FROM TCMA COMMITTEES AND TASK FORCES

Kenneth Williams, Professional Development Committee chair, reported that the Committee is scheduled to meet on August 23-24.

Brad Stafford, Membership Committee chair, reported that the Committee is scheduled to meet on September 14. They will be reviewing membership classification for students.

The Board requests that the Ethics Committee review the status of individuals who terminate membership prior to violating the Code of Ethics and at a later date request readmission for membership.

Michael Ross, Advocacy Committee chair, reported that the website subcommittee is reviewing an RFP for the new website design. Ian Benavidez and Sereniah Breland suggested that the subcommittee consider social media and a mobile application.

Chris Coffman and James Earp provided a report on the City Managers of Tomorrow Task Force. James serves as a Manager in Residence (MIR) and reported on how he is connecting with Texas State University. Engaging Local Government Leaders (ELGL) is scheduled to bring the ELGL Inspire Program to the University of North Texas and Grayson College. Other Texas universities and MIRs will consider the program for their campuses. The program introduces professional careers in local government to undergraduate and graduate students.

On a motion by Sereniah Breland and a second by David Harris, the Board approved allocating some of the funds budgeted for the Task Force to support the Inspire Program.

The Task Force is developing a university competition for the 2019 TCMA Annual Conference.

RECEIVE REPORT ON TML-RELATED ISSUES

Michael Ross reported that the Board will meet at the TML Annual Conference on October 10-12. Rachael Pitts reported that the *Our Home, Our Decision* campaign will be introduced to cities at the Conference.

RECEIVE REPORT ON ASSISTANTS-RELATED ISSUES

Ian Benavidez provided an update on statewide activities of the assistants' organizations.

SENIOR ADVISOR REPORT

Bob Livingston reported that the senior advisors continue to contact members. TCMA members who are also ICMA members have been invited to attend a webinar developed for in transition members.

FINANCIAL REPORT

Kim Pendergraft presented the financial report.

OLD/NEW BUSINESS

On a motion by Shane Stokes and a second by Michael Ross, the Board approved updating the "Board, Committees, and Task Forces: Guidelines for Responsible Action."

II. TCMA BOARD MEETINGS

- 3. The Board will not conduct regular scheduled meetings by conference call.**
- 4. Board absences:**
 - A. The Board member is responsible for contacting the board president and staff if an absence is requested.**
 - B. Board members are allowed two consecutive unexcused absences. An excused**

absence may include an absence for medical reasons relating to the member of member's family; a family death; court subpoena, hearing, or jury duty; duties required by the city council; act of God.

On a motion by Michael Ross and a second by Kenneth Williams, James Earp, Assistant City Manager, Kyle was appointed to serve on the Professional Development Committee.

Chris Coffman created an Equity Task Force. He will appoint members and provide them with objectives and goals.

On a motion by James Earp and a second by Kenneth Williams, the Board approved creating the City Managers of Tomorrow Committee. The Committee is to appoint additional MIRs to serve underrepresented colleges and encourage diversity.

On a motion by James Earp and a second by Kenneth Williams, the Board approved an additional \$40,000 for educational speakers at the 2019 Annual Conference.

On a motion by Brad Stafford and a second by Michael Ross, the Board approved \$50,000 in contingency funds should TML need to hire additional staff to assist with the newly formed City Managers of Tomorrow Committee and other TCMA services.

Future Board meeting schedule:

January 25, 2019, Austin

April 26, 2019, Granbury

June 27, 2019, Fort Worth

With no other business, the meeting was adjourned at 9:20 a.m.