



TEXAS CITY MANAGEMENT ASSOCIATION

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President
David Harris
City Administrator
City of Balcones Heights

President-Elect
Chris Coffman
City Manager
City of Granbury

Vice President
Kenneth Williams
City Manager
City of Buda

Immediate Past President
Paulette Hartman
Assistant City Manager
City of North Richland Hills

TML Board Representative
Michael Ross
Assistant City Manager
City of Granbury

Region 1 Director
Shane Stokes
City Manager
City of Pampa

Region 2 Director
Michael Marrero
Interim City Manager
City of Odessa

Region 3 Director
Robert Hanna
City Manager
City of Abilene

Region 4 Director
Opal Mauldin-Jones
City Manager
City of Lancaster

Region 5 Director
David Cockrell
City Manager
City of Atlanta

Region 6 Director
Kyle Jung
City Manager
City of Manvel

Region 7 Director
James Earp
Assistant City Manager
City of Kyle

Region 8 Director
Erik Walsh
Deputy City Manager
City of San Antonio

Region 9 Director
Kevin Carruth
City Manager
City of Rockport

Region 10 Director
Joe Vera
Assistant City Manager
City of McAllen

Director at Large
Sereniah Breland
City Manager
City of Alvin

Assistants' Org. Rep.
Lauren Rose
Assistant to the City Manager
City of Sachse

TO: TCMA Members

FROM: TCMA Nominating Committee

DATE: January 17, 2018

SUBJECT: Nominations/Elections Timetable for 2018-2019 Officers

TCMA Statewide Offices

We are now accepting recommendations for prospective candidates for the following 2018-2019 statewide offices: **President-Elect, Vice President, and TML Board Representative.**

As you think about candidates for these statewide TCMA Board positions, we encourage you to consider the following factors: active involvement in TCMA, active involvement in the TCMA region, years of municipal government service, TCMA committee service, desire to serve, level of regional support, and prior TCMA Board service. The Nominating Committee will consider each person's candidacy in light of the current composition of the Board and will strive to achieve a balance among such factors as geography, size of city, ethnicity, and gender.

Please remember the recent change to the TCMA Constitution that shortens the nomination process from 60 to 45 days.

Article III. Officers. Section 6. Nominations & Elections

Recommendations and petitions must be received by the Nominating Committee by a deadline date which shall be established by the Board and announced to the membership not less than 45 days prior to such deadline.

We encourage you to familiarize yourself with the following schedule:

January 26 – A sample petition for candidacy will be posted on the TCMA website.

February 26 – Membership recommendations/petitions will be received through this date by email to TML staff at kim@tml.org.

March 5-9 – The TCMA Nominating Committee will meet during this time to discuss membership recommendations/petitions, verify petitions, and identify, when appropriate, the committee's selection for the ballot.

March 12-16 – Electronic ballots will be provided to the voting membership, including biographical information on each candidate and how he/she was placed on the ballot.

March 19-23 – A subcommittee of the TCMA Nominating Committee (appointed by the TCMA Nominating Committee chair) will canvass the votes.

March 26-30 – If a tie occurs, a **second** electronic ballot will be forwarded to voting members this week.

April 2-6 – If a **second** ballot is necessary, it must be completed and returned to TCMA headquarters by this date.

April 9-13 – If a **second** ballot is necessary, a subcommittee of the TCMA Nominating Committee (appointed by the TCMA Nominating Committee chair) will canvass the votes.

June 23 – Election results will be announced no later than the annual business meeting during the TCMA Annual Conference in Galveston and through the TCMA online newsletter.

It is important to keep in mind the following Board-approved policies regarding the TCMA nominations process:

- In order to place a person's name into consideration for a Board vacancy, a member shall forward either a signed personal letter or a petition with his/her legible signature on it to the TCMA Nominating Committee in care of the TCMA staff in Austin. Petitions or letters must be signed by at least 15 FULL members, except for the at-large position which would require 15 FULL or ASSOCIATE members (see TCMA Constitution Article III, section 6C).
- Each member is limited to endorsing (by petition or letter) only one person per statewide office vacancy. Any person whose signature appears as an endorsement of more than one candidate for a statewide office shall have the endorsement deleted from each candidate's count for said office.
- The TCMA Nominating Committee is not required to provide an endorsement when there are two or more candidates who have submitted the appropriate petitions for a statewide office.
- A petitioned candidate for a statewide TCMA officer position cannot serve on the TCMA Nominating Committee.
- The petition form to be used as part of TCMA's election process will be available to prospective candidates no earlier than January of the election year.

The Nominating Committee includes Paulette Hartman, Assistant City Manager, North Richland Hills (Chair); David Landis, City Manager, Perryton; Tommy Phillips, City Administrator, Seminole; Brandon Anderson, City Manager, Graham; Opal Mauldin-Jones, City Manager, Lancaster; Mo Raissi, City Manager, Jacksonville; George Shackelford, City Manager, Tomball; Brenda Eivens, City Manager, Cedar Park; Linda Zartler, Assistant City Manager, Boerne; Herman Rodriguez, City Administrator, Robstown; and Joe Vera, Assistant City Manager, McAllen

TCMA Regional Board Representatives

The terms for Board representatives from TCMA regions bearing **even-numbered** designations will end at the TCMA Annual Conference in Galveston on June 24, 2018. Each of these regions is responsible for the election of its representative in accordance with the TCMA Constitution (Article III, Section 2B). **The name of the new regional director shall be submitted to the TCMA president no later than January 31, 2018.**

We appreciate the opportunity to serve TCMA and look forward to your participation in this important process.

SAMPLE PETITION

Available Positions:

President-Elect

Vice President

TML Board Representative

(Only Full members may endorse a candidate)

TO: TCMA Nominating Committee

In accordance with the most recent TCMA Constitution (Article III, Section 6C) I, being classified a _____ TCMA member, petition to have (Name) _____, (Title) _____ of (City/Organization) _____, placed in nomination for the 2018–2019 TCMA statewide office of _____. In accordance with the TCMA Constitution, the following FULL members have endorsed this nomination by signing below.

REMINDERS:

- *You may endorse only one person per statewide office.*
- *A petitioned candidate cannot serve on the TCMA Nominating Committee.*

Legible Signature of Petitioner	Title	City/Organization
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<p>The petition must be RECEIVED by February 26, 2018 to kim@tml.org.</p>
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