



Lifetime Achievement Award
Mentoring Award
Administrator of the Year Award

2018
TEXAS CITY
MANAGEMENT
ASSOCIATION
PROFESSIONAL
AWARDS
PROGRAM

2018 TEXAS CITY MANAGEMENT ASSOCIATION PROFESSIONAL AWARDS PROGRAM

The Texas City Management Association (TCMA) annual Professional Awards Program recognizes and honors outstanding individuals who have made significant contributions to local government in Texas.

Lifetime Achievement Award

Recognizes the city management professional who has made significant contributions to the field of local government management for more than 20 years. This award is open to current Full and retired TCMA members.

Administrator of the Year Award

Recognizes the city management professional who has made significant contributions to the field of local government management in the past 18 months. This award is open to current Full TCMA members.

Mentoring Award in Memory of Gary Gwyn

Recognizes the city management professional who has made significant contributions in the development of new talent and/or who has designed and implemented outstanding career development programs for local government employees. This award is open to current Full TCMA members.

NOMINATION REQUIREMENTS

Please complete a nomination form and submit it with a two-page narrative. The narrative should:

1) describe how the individual has made an outstanding contribution to the award category; and 2) detail in a clearly measurable format specific results/impacts that have been achieved/produced by the individual (such as dollars saved, amount of productivity increase, etc.).

Prior to the deadline, the nomination form and narrative should be submitted to the regional president (listed on the TCMA website at www.tcma.org/regions.html), who will first determine the method of selecting the final nominations in their regions and then notify region members of that method. Each TCMA region may submit only one entry form for each of the three categories.

JUDGING AND ANNOUNCEMENT PROCESS

The regional presidents will forward their regions' entry forms to the Texas City Management Association office no later than **5:00 p.m. on January 12, 2018**. The TCMA Membership Committee will review all entries for completeness and eligibility, decide on one entry for each category to recommend to the TCMA Board, and forward its recommendations to the Board for action. The announcement and presentation of the awards will be made during the TCMA Annual Conference in June. TCMA will also provide sample press releases for use in the recipients' communities.

If you have any questions about the TCMA Professional Awards Program, please contact Kim Pendergraft with the TCMA staff at 512-231-7442 or kim@tml.org.



NOMINATION FORM

(to be mailed to the appropriate TCMA regional president)

Entries will be judged on the overall contribution of the individual to the award category and on specific results/impacts that have been achieved/produced by the individual (such as dollars saved, amount of productivity increase, etc.). Entries are limited to this nomination form and a two-page narrative only.

ENTRY CATEGORY (CHECK ONE):

- Lifetime Achievement Award (Full or retired TCMA member)
- Administrator of the Year Award (Full TCMA member)
- Mentoring Award in Memory of Gary Gwyn (Full TCMA member)

Name of Individual Nominated _____

Title _____

Organization _____

Address _____

Phone Number _____

Name of Individual Submitting this Nomination _____

Title _____

Organization _____

Address _____

Phone Number _____

E-mail _____

This nomination form should be attached to the front of the required two-page narrative and mailed to the appropriate regional president (listed on the TCMA website at www.tcma.org/regions.html) prior to the deadline. The regional presidents must submit their regions' final nominations to the Texas City Management Association no later than **5:00 p.m. on January 12, 2018**, so you must mail your entry prior to the deadline.

If you have any questions about the TCMA Professional Awards Program, please contact Kim Pendergraft with the TCMA staff at 512-231-7442 or kim@tml.org.



Signature of Individual Submitting Nomination

Printed Name



**Lifetime Achievement Award
Mentoring Award
Administrator of the Year Award**

TEXAS CITY MANAGEMENT ASSOCIATION

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