

**BYLAWS**  
of the  
**REGION \_\_\_\_\_ CITY MANAGEMENT ASSOCIATION**

**ARTICLE I. NAME, LOCATION AND BOUNDARIES**

**Section 1. Name.** This organization shall be known as the Region \_\_\_\_\_ **CITY MANAGEMENT ASSOCIATION.**

**Section 2. Location.** Optional. Insert mailing and/or physical address.

**ARTICLE II. PURPOSE**

**Section 1. Purpose.**

The purpose of this Regional Association shall be:

- to promote the proficiency of city managers and other public administrators and to aid in the improvement of public administration in Texas.
- to ensure that the ideas of Region \_\_\_\_\_ are communicated to the Texas City Management Association (TMCA) Board.

**ARTICLE III. OFFICERS**

**Section 1. Executive Board.** The affairs of this Region shall be conducted by an Executive Board composed of the following officers: President, President Elect, Vice President, Secretary/Treasurer, Immediate Past President, and Texas City Management Association Board Director.

**Section 2. Election of Officers.** Officers shall be elected annually at the first calendar year meeting of the association and shall commence immediately upon adjournment of the TCMA Annual Conference. To be elected, an officer must receive a plurality vote of the Active Members present and voting. The name of the new Regional Board Director shall be submitted to the TCMA President and staff within 30 days after the election and no later than January 31st.

**Section 3. Terms of Office.** Officers shall serve for one (1) year, except that the Texas City Management Association Regional Board Director shall serve for two years. Regional Board Directors from regions bearing odd-numbered designations shall expire on odd-numbered years, and the terms of Directors from regions bearing even-numbered designations shall expire in even-numbered years.

**Section 4. Vacancies.**

- A. In the event of a vacancy in the office of the TCMA Region Director, the President shall automatically become TCMA Director and shall serve in this capacity until the next election in addition to serving as President.
- B. In the event of a vacancy in the office of President, the President Elect shall automatically become President, and shall serve in this capacity until the next election.
- C. In the event of a vacancy in the office of President Elect, the Vice President shall automatically become President Elect and serve in this capacity until the next election.
- D. In the event of a vacancy in the office of Vice President, the President shall immediately appoint someone to fill the vacancy and to serve in this capacity until the next election.

**Section 5. Qualifications of Officers.** All members of the Executive Board shall be Voting Members of the Region as defined in Article IV, Section 1A. Any member who does not hold a Voting Membership cannot be elected to or continue to be an officer of the Region.

**Section 6. Nominations and Elections.** Nominations shall be made by a Nominating Committee composed of not less than three (3) Voting Members appointed by the President. At the time the Nominating Committee presents nominations for each elective office, additional nominations may be made from the floor by a Voting Member of the Region.

**ARTICLE IV. MEMBERSHIPS**

**Section 1. Membership Classifications.** Membership in the Region shall be classified as either Voting or Non-Voting. All member must be employed or reside in the area corresponding to the boundaries of Region \_\_\_\_\_.

- A. Voting Member: Members who maintain a concurrent membership in TCMA shall be considered a Voting Member of Region \_\_\_\_\_. Voting members may make, second, and vote on motions and fully participate in Region \_\_\_\_\_ chapter activities including the election of the Region \_\_ President, Vice President and Secretary-Treasurer. Only voting members who are classified as Full Members in TCMA may hold office or vote for the position of Region Director.
- B. Non-Voting Member: Members who are not members of TCMA shall be considered Non-Voting members of Region \_\_\_\_\_. Non-Voting members are not eligible to hold office in Region \_\_\_\_\_ or vote.

**Section 2. Resignations.** Any member may resign his/her membership in the Region by written notice to the Secretary of his/her desire to do so, and his/her resignation shall be accepted.

**ARTICLE V. MEMBERSHIP DUES**

The annual dues for membership shall be established by the Executive Board.

**ARTICLE VI. STANDING COMMITTEES**

The President shall appoint such committees as he/she may deem advisable except that the creation of said committees shall be subject to Board approval.

**ARTICLE VII. MEETINGS OF THE REGION**

- A. The President and/or Executive Committee shall determine the time and place for the regular and special meetings of Region \_\_\_\_\_.
- B. The Revised Edition of Robert's Rules of Order shall govern meetings.

**ARTICLE VIII. TRAINING**

The Region will offer annual ethics training.

**ARTICLE IX. AMENDMENTS TO THE BY LAWS**

The By Laws of the REGION \_\_\_\_\_ CITY MANAGEMENT ASSOCIATION may be amended or repealed by a 2/3 vote of the Voting Members of the Region present at any meeting; or, five (5) Voting Members of this Region may by petition to the Secretary initiate a desired change, which change shall become effective upon ratification by 2/3 vote of the Voting Members voting on the same letter ballot, such ballot to be canvassed by at least two members of the Executive Board within at least 60 days after the same has been submitted to them by the Secretary.

**ARTICLE X. ADOPTION**

These By Laws shall be in full force and effect from and after its approval by a majority of the Voting Members of the Region.