



REGISTRATION FORM

Copy this form as needed for additional registrations.

TWO WAYS TO REGISTER

Your registration will not be processed until payment is received.

1 Register online with your credit card payment at www.tcma.org.

2 Mail this form and your payment to:
TML Administrative Services
 1821 Rutherford Lane, Suite 400
 Austin, TX 78754

CONFIRMATION/BADGE

Your badge and confirmation will be mailed to you. If you provide an email address, you will also receive confirmation via email.

Please type or print below.

Full Name: _____ Badge Name: _____
 Title: _____ City/Organization: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
 Phone: _____ Email: _____

I require the following special accommodations: _____

ATTENDEE REGISTRATION FEES

- Please check if this is your first TCMA Annual Conference.
- Please check if you are a member of a management assistants' organization.



Attendee	By May 21	After May 21
TCMA Member <i>Register online and save \$25 off this price.</i>	\$300	\$350
TCMA Non-Member <i>Register online and save \$25 off this price.</i> <i>Individuals who are employed by any local government or other public entity and are not members of TCMA.</i>	\$400	\$450
Special Member <i>Special members include TCMA members who have joined since July 1, 2020; first-time attendees from cities with a population of less than 5,000; or members of statewide assistants' organizations who are NOT TCMA members; and academicians.</i>	\$150	\$200
Student (must be a full-time university student)	\$50	\$50
Life Member	\$25	\$25
In-Transition Member (please contact TCMA to confirm status) <i>In-transition members are responsible for any ticketed events.</i>	No Charge	No Charge
Conference Sponsors and Private Organizations <i>Additional sponsor registrations not included in the sponsorship package and other private organizations. Please refer to sponsorship level guidelines. Call (512) 231-7400 for assistance.</i>	\$1,025	
SUBTOTAL		



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OTHER REGISTRATION FEES

Local government officials may NOT attend or register as a spouse, guest, or youth.

Name	By May 21	After May 21
Spouse/Guest:	\$25	\$25
Youth One:	\$25	\$25
Youth Two:	\$25	\$25
Youth Three:	\$25	\$25
SUBTOTAL		

TICKETED EVENTS

Mark all that apply below. Some events sell out, so tickets may not be available onsite.

Name	Fee	Quantity	Total Cost
Thursday • Pre-Conference Session <i>Complimentary with a full paid conference registration. Please mark quantity if you plan to attend.</i>	NC		
Friday • Awards Luncheon	\$40		
Friday • Dell Diamond Meal and Game • Adult NOTE: Seating is limited to 300. Please be aware that COVID-19 may impact the limit by a reduction of 50 percent. If this occurs, those purchasing combined tickets will be awarded on a first-come-first serve basis and refunds will be processed for others.	\$40		
Friday • Dell Diamond Meal and Game • Youth (3 or under, no charge) NOTE: Same as above.	\$25		
Saturday • Luncheon	\$40		
(Registration fees and tickets) GRAND TOTAL			

SPECIAL ACCOMMODATIONS

If you are in need of assistance of any kind, including dietary restrictions (such as allergies or sensitivities to particular ingredients), mobility, or audio or visual aids, please contact Kim Pendergraft at (512) 231-7400 or kim@tml.org.