

TCMA Professional Development Committee
Virtual
August 21, 2020

Chair Sereniah Breland, City Manager, Pflugerville; Vice Chair Jay Abercrombie, City Manager, Henderson; Jon Behrens, Assistant City Manager, Canyon; Caitlan Biggs, Assistant to the Town Manager, Little Elm; Mayra Cantu, Management Analyst, Georgetown; Kevin Coleman, City Manager, Yoakum; James Earp, Assistant City Manager; Kyle; James Fisher, City Manager, Brenham; Tom Fullen, City Administrator, Hunters Creek Village; Brant Gary, Assistant City Manager, Bellaire; Kelly Kuenstler, City Manager, Leon Valley; Darron Leiker, City Manager, Wichita Falls; Taylor Lough, Economic Development Manager, Anna; Gilbert Perales, Deputy City Manager, Arlington; Jason Reynolds, City Manager, Nassau Bay; Courtney Sladek, City Manager, El Campo; Kent Souriyasak, Assistant to the City Manager, Lucas; Phillip Urrutia, Assistant City Manager, Odessa; Paul Virgadamo, City Administrator, Conroe; Charles West, City Manager, Van

Guests: Laurie Hadley, City Manager, and Stacey Ibarra, Management Analyst City Manager, Round Rock; Kim Britton, Kalahari Resorts & Conventions

Staff: Kim Pendergraft and Emily Hughes, TML

Sereniah called the meeting to order at 9:00 a.m., thanked the members for participating, and reviewed the purpose and goals of the Committee.

The Committee discussed the challenges of in-person events. **TML staff will research virtual options including a hybrid option.**

The Committee discussed the William “King” Cole Series and determined that nuts and bolts are the important components for session one and session two is a deeper dive into the nuts and bolts issues. The session titles and descriptions should be refreshed, and speaker selection is critical. Ideas for new topics were generated including public works and utilities, emergency services, and soft skills. It was suggested to require ethics training as a pre-requisite and remove the networking component “Making the Connection.” **Sereniah Breland, Jay Abercrombie, and Jason Reynolds will discuss and finalize the agenda, and Committee members will volunteer to confirm speakers.**

The Committee discussed the City Management Clinic. **A subcommittee was formed to develop the program. Jay Abercrombie will chair with John Behrens, Caitlan Biggs, Kevin Colman, Mayra Cantu also serving. TML staff will check with the hotel on cancellation.**

The Committee discussed and identified topics and speakers for the 2021 TCMA-ICMA Coaching webinar series. **Kim Pendergraft will send the suggestions to ICMA.**

- *Navigating Organizational Change* (the topic should include furloughing and reorganizing), Todd Hileman, City Manager, Denton
- *Organizational Assessment* (why is it needed and how to conduct), Sheryl Sculley
- Resiliency in the Current Environment
- *Best Practices for Transitioning to Work from Home*
- *Finding Strategies for Special Projects*, Cities of Allen, Little Elm, and Kyle

The Committee took a lunch break at Noon.

At 12:30 p.m., the Committee resumed and began discussing the Annual Conference.

Jay Abercrombie, James Fisher, and Kent Souriyasak will develop the conference theme.

The Committee generated ideas for educational session and determined to keep some of the sessions that were planned for the 2020 Conference and incorporate new topics for 2021.

Laurie Hadley, Stacey Ibarra, and, Kim Britton presented ideas for the Friday night family event.

The Committee continued to work on the Annual Conference program. **Sereniah Breland, Jay Abercrombie, and Kim Pendergraft will meet to incorporate the ideas and present them to the Committee at the next meeting.**

The Committee will meet at 1:30 p.m. on September 3.

With nothing else on the agenda, the meeting was adjourned at 4:00 p.m.