

TEXAS CITY MANAGEMENT ASSOCIATION BOARD OF DIRECTORS MEETING

FRIDAY, APRIL 21, 2023

CITY HALL, 710 E. SAN AUGUSTINE, DEER PARK

Those in attendance were:

TCMA Board Members: President Jay Stokes, City Manager, Deer Park; President-Elect Opal Mauldin-Jones, City Manager, Lancaster; Vice President Jay Abercrombie, City Manager, Henderson; TML Board Representative Steve Williams, City Manager, Schertz; Immediate Past President Sereniah Breland, City Manager, Pflugerville; Region 1 Director Jared Miller, City Manager, Amarillo; Region 2 Director Jarrett Atkinson, City Manager, Lubbock; Region 3 Director Paul Menzies, Assistant City Manager, Wichita Falls; Region 4 Director Paul Stevens, City Manager, Highland Village; Region 5 Director John Whitsell, City Manager, Chandler; Region 6 Director Jason Reynolds, City Manager, Baytown; Region 7 Director Micah Grau, City Manager, Buda; Region 8 Director Jordan Matney, Assistant City Manager, New Braunfels; and Region 10 Director Jeff Johnston, Assistant City Manager, McAllen

Guests: Ethics Committee Chair Matt Mueller, City Manager, Little Elm; Ethics Vice Chair Jennifer May, Deputy City Manager, Sugar Land; Allies Committee Chair Elena Quintanilla; and Senior Advisor A.C. Gonzalez

TML staff: Kim Pendergraft and Kirsten Davis

President Jay Stokes called the meeting to order at 8:30 a.m. and welcomed TCMA Board members and guests.

ABSENCES

On a motion by Opal Mauldin Jones and a second by Jared Miller, the Board approved the absence of Region 9 Director Jesus Garza, City Manager, Victoria.

REGIONAL DIRECTOR REPORTS

Regional representatives updated the Board concerning regional activities and openings.

PRESIDENT REPORT

Jay Stokes reported he has visited each TCMA region and thanked Opal Mauldin-Jones for stepping in for him at the January meeting.

SENIOR ADVISOR REPORT

A. C. Gonzalez reported the senior advisors hope to recruit a female senior advisor, continue to reach out and meet with members in transition, and are making contacts for TCMA Annual Conference sponsorships.

MEETING MINUTES

On a motion by Sereniah Breland and a second by Steve Williams, the Board approved the January 27, 2023, TCMA Board meeting minutes as presented.

LIFE MEMBERSHIP

On a motion by Paul Stevens and a second by Jay Abercrombie, the Board approved life membership for Bill Lindley, Robert Patrick, Mike Slye, and Paul Virgadam.

RECEIVE REPORTS FROM TCMA COMMITTEES AND TASK FORCES

Ethics Chair Matt Mueller provided an update on Committee activity and reported on the ICMA Code of Ethics changes. The Committee is working to find a solution for the Board to review complaints requiring Board action and will begin researching insurance options should a claim be filed against TCMA. Sereniah Breland requested the Board act on the changes at the next Board meeting.

Matt would like to consider a review and revision of the TCMA Rules of Procedure for Enforcement. The Board requested that Matt and Jennifer May compare the TCMA and ICMA Rules for Procedure for Enforcement. The Board also wants to review the ICMA Partnership Agreement and consider changes to how ethics complaints are handled for TCMA members who are also ICMA members. Matt, Jennifer, and the Ethics Committee will attend the Board and Region President Orientation on June 8.

Membership Chair Emily Crawford presented recommendations to update the Professional Awards Program. **On a motion by Steve Williams and a second by Micah Grau, the Board approved that the Assistant of the Year Award in Memory of Valerie Bradley be awarded to a TCMA member with full membership classification and create a new award for members meeting associate membership classification.**

On a motion by John Whitsell, a second by Sereniah Breland, and one opposing vote, the Board approved that two nominations can be submitted for each Professional Award with multiple nominations for Lifetime Achievement Award.

The Committee will research and review the criteria for participation in the Manager in Transition Program. **On a motion by Opal Mauldin-Jones and a second by Steve Williams, the Board approved that the Membership chair and vice chair be responsible to review member requests to remain on the program exceeding two years.**

The Board requested that the Professional Development Committee review the Annual Conference Sponsorship Program and provide a report at the June 8 meeting. Jason Reynolds would like the Professional Development Committee to consider developing a TCMA Credentialing Program.

The Board will develop objectives for the TCMA Allies Committee based on the outcomes of the new Strategic Plan.

Public Policy Task Force Chair Jared Miller provided an overview of legislative activity and encouraged the Board to find updates on the TML website.

RECEIVE REPORT ON TML-RELATED ACTIVITIES

TML Board Representative Steve Williams provided a report on the most recent TML Board meeting.

RECEIVE REPORT ON ASSISTANTS-RELATED ACTIVITIES

Assistants Representative Sara Robinson provided an update on statewide activities of the assistants' organizations.

FINANCIAL REPORT

Jay Stokes provided the financials ending on January 31, 2023.

OLD/NEW BUSINESS

Sereniah Breland requested the Board continue considering the following items.

1. Should TCMA cover the cost of a guest at the TCMA Board and Past President Reception and Dinner?
2. Should TCMA cover the cost of alcohol at TCMA events?
3. Discuss and consider two-year terms for TCMA vice president and president.

Jay Stokes proposed the creation of a scholarship or endowment fund for emerging leaders in memory of Julie Robinson. **Sereniah Breland will draft a proposal.**

On a motion by Steve Williams and a second by Jeff Johnston, the Board approved a Social Media Task Force appointing Micah Grau to serve as chair and Sereniah Breland as vice chair. Micah and Sereniah will work with Opal Mauldin-Jones to appoint members to the Task Force.

Board members should send Kim Pendergraft their recommendations for current Strategic Plan objectives no later than Friday, April 28.

With no other business, the meeting was adjourned at 11:25 a.m.