

**TCMA Ethics Committee**  
**October 28, 2020**  
**Virtual Meeting Room**

Members present included: TCMA Ethics Committee Chair Nick Finan, Executive Director of Management Services/City Secretary, Texas City; Ethics Vice Chair Paul Hofmann, City Manager, Bastrop; Corby Alexander, City Manager, La Porte; Allen Barnes, City Administrator, Stephenville; Crystal Caldera, Assistant City Manager, Leon Valley; Kevin Carruth, City Manager, Rockport; Steve Eggleston, City Manager, Andrews; Susan Guthrie, Town Manager, Sunnysvale; Bob Hart, City Manager, Corinth; Tink Jackson, City Manager, La Marque; Mike Kramm, Assistant City Manager, League City; Diana Lopez, City Manager, Coleman; Chad Nehring, City Manager, Center; Wes Pierson, City Manager, Addison; Randy Perez, City Manager, Mission; Danny Presley, City Manager, Webster; Dalton Rice, Management Analyst, Mont Belvieu; Joe Smolinski, Deputy City Manager, Mansfield; Hugh Walker, Deputy City Manager, Bryan

TML staff: Kim Pendergraft and Emily Hughes

Nick Finan called the meeting to order at 11:00 a.m. and thanked everyone for participating.

Subcommittee Reports

Subcommittee Chair Danny Presley provided a draft letter of response to city managers/administrators who are not TCMA members and who have violated the TCMA Code of ethics. After a review of options provided by TML legal, it was determined that TCMA should not respond to non-member violations. When a city is in search of a new city manager/administrator the letter or op-ed could be sent or published. The subcommittee will continue to review the draft and incorporate the following items:

- Following Board approval of a pending video on professional and ethical city management, the subcommittee will review for additional content to include in the letter/op-ed.
- A statement that TCMA does not act as a placement or search firm will be incorporated.
- Links to the TCMA Code of Ethics, training and professional development opportunities, and other value added reasons for TCMA membership will be incorporated.
- A copy of the TCMA Code of Ethics was suggested to be include with the letter.

Subcommittee Chair Hugh Walker provided an update on the online Ethics 101 course. TML staff will update the course with edits provided and the subcommittee is scheduled to meet on November 6 to begin a final review.

Subcommittee Chair Tink Jackson stated that the subcommittee is meeting monthly review the TCMA Code of Ethics and Rules of Procedure for Enforcement and will have a draft available for review in January or February.

The Committee reviewed and discussed an ethics complaint. **On a motion by Susan Guthrie and a second by Hugh Walker, the Committee was unanimous that the individual submitting the complaint should receive a response from the attorney general's office prior to TCMA consideration. Nick will notify the complainant and set a January deadline to submit a response from the attorney general.**

Nick will retire on December 4. TCMA President Brad Stafford asked Nick to complete the 2020-2021 term. President-Elect Sereniah Breland will select a new chair for the 2021-2022 term.

The meeting adjourned at 12:08 p.m.