

TCMA Membership Committee
August 17, 2023, 2:30 p.m.
Virtual meeting

Members of the Committee present: Chair Cliff Keheley, City Manager, Mesquite; Vice Chair Emily Barron, Assistant City Manager, Pflugerville; Deval Allums, Senior Account Executive, Ameresco, Inc.; Gerardo Barrera, City Administrator, Bunker Hill Village; Leslie Black, City Manager, Whitehouse; Brian Butscher, Director of Public Works, Sugar Land; Sylvia Carrillo, City Administrator, Bastrop; Jerry Flemming, City Manager, Iowa Park; Kristin Gilbert, Town Administrator, Cross Roads; Scott Huizenga, Interim City Manager, Fair Oaks Ranch; Britt Lusk, City Manager, Pilot Point; Winema Martinez, Management Analyst, Mesquite; Jessica Rogers, Assistant City Manager, Tomball; Brandon Strope, Assistant City Manager, Borger; Carole Vanzant, Assistant City Manager, Fair Oaks Ranch; Ashley Wayman, City Administrator, Rollingwood

Guests: Opal Maudlin-Jones, TCMA President and City Manager, Lancaster

TML staff: Kim Pendegraft, Kirsten Davis

Committee Chair Clifford Keheley called the meeting to order at 2:30 p.m. and thanked the committee members for participating.

Overview of Committee Responsibilities

Cliff Keheley provided an overview of Committee responsibilities.

2023-2025 Strategic Plan

Cliff Keheley stated the Board has tasked the Committee to review and update the Salary Survey. A subcommittee was formed to review the recent approach to the Salary Survey, the issues involved, and to suggest improvements to be made. Sylvia Carrillo, Kristi Gilbert, Jerry Flemming, and Ashley Wayman will serve.

Kim Pendegraft will provide the subcommittee with the most recent questions from the survey and historical information to guide the work.

Management Messenger Newsletter

Members of the Committee volunteered to write an article for each month of the *Management Messenger*. Articles are due to staff the 15th of the month prior to publication.

October- Cliff Keheley
November- Sylvia Carrillo
December- Jessica Rogers
January- Ashley Wayman
February- Leslie Black
March- Brandon Strope
April- Gerardo Barrera
May- Brian Butscher

June- Emily Barron

July- Kristi Gilbert

August- Scott Huizenga

September- Winema Martinez

Member In Transition (MIT) Support Team

The following committee members will serve on the MIT Support Team: Victor Brownlee, Sylvia Carrillo, Kristi Gilbert, and Jeff Jenkins.

Julie Robinson Emerging Leader Scholarship

Cliff Keheley provided the background and purpose of the scholarship. The scholarship is posted on the TCMA website and staff will notify the membership of all award and scholarships.

The next meeting is scheduled for late October or early November via video conference.

The meeting adjourned at 3:15 p.m.