

**TCMA Ethics Committee**  
**August 10, 2023, 2:00 p.m.**  
**Virtual Meeting Room**

Members present: TCMA Ethics Committee Chair Matt Mueller, Town Manager, Little Elm; Caitlan Biggs, Director of Administrative Services/City Secretary, Little Elm; Kevin Carruth, Manager in Transition; Jeff Brasher, City Administrator, Seymour; Matt Daeumer, Assistant City Manager, La Porte; Steve Eggleston, City Manager, James Hartshorn, Deputy City Manager, Pflugerville; Jeff Johnston, Assistant City Manager, McAllen; Diana Lopez, City Manager, Coleman; Kent Manton, City Administrator, Bruceville-Eddy; Erika McComis, Town Administrator, Argyle; Jesica McEachern, Assistant City Manager, Fort Worth; Brenda Miller-Ferguson, Director Human Resource Services, Webster; Modesto Mundo, City Manager, Lake Jackson; Chad Nehring, City Manager, Center; Randy Perez, City Manager, Mission; Joe Smolinski, City Manager, Mansfield; Barry Sullivan, City Manager, Gainesville; Amy Wallace, City Manager, Crosbyton; Camden White, City Administrator, Caldwell

TML staff: Kim Pendergraft

Matt Mueller called the meeting to order at 2:00 p.m. and thanked everyone for participating. Matt provided a review of Committee responsibilities.

Kim Pendergraft reviewed the role of TML staff in ethics-related activity.

Matt Mueller provided an overview of TCMA Strategic Plan objectives assigned to the Ethics Committee and reviewed how ethics complaints are processed for TCMA members who are also ICMA members.

Matt Mueller reviewed the responsibilities of the subcommittees and thanked those serving.

Matt Mueller and Kim Pendergraft will discuss when the Ethics Train the Trainer Course will be scheduled.

Caitlan Biggs provided an overview of ethics complaint 2023-6. **On a motion by Kevin Caruth and a second by Brenda Miller-Ferguson, the committee determined there was no violation and the case is closed.** Matt Mueller will write a letter to inform the member, and staff will send it by certified mail.

Matt Mueller will write an article for the September newsletter.

The next meeting will be virtual at 2:00 p.m. on September 21.

The Committee adjourned at 3:00 p.m.